## UNITED STATES BANKRUPTCY COURT MIDDLE DISTRICT OF GEORGIA ELECTRONIC CASE FILING SYSTEM

## **Attorney Registration Form**

This form shall be used to register for an Attorney Filing Account on the United States Bankruptcy Court for the Middle District of Georgia's Electronic Case Filing System. A registered user will have privileges both to submit documents electronically and to view and retrieve docket sheets and documents for all cases assigned to the court's Electronic Case Filing System (NOTE: A PACER account is necessary for accessed files and documents in the electronic case filing system. You may register for a PACER account either online at <a href="http://PACER.psc.uscourts.gov">http://PACER.psc.uscourts.gov</a> or by calling 1-800-676-6856.) To register for an Attorney Filing Account, please provide the information requested below:

First/Middle/Last Name:	
Social Security Number:	
Bar ID Number and State of Admissions:	
Law Firm Name:	
Firm Address:	
Firm Tax ID Number:	
Voice Phone Number:	
Fax Phone Number:	
Internet E:mail Address:	
<ul> <li>I am currently a registered ECF participant in another jurisdiction with a valid Lo and password and request waiver of training and certification for the Middle Distrof Georgia.         Name of current court registration:</li></ul>	rict
[ ] I request a waiver of training by certifying that I have sufficiently studied and understand the CM/ECF Tutorials and CM/ECF Attorney Training Manual found on	

the court's website and that I am capable of filing documents electronically.

By submitting this registration form, the undersigned agrees to abide by the following:

- 1. Rule 9011 of the Federal Rules of Bankruptcy Procedure requires that every pleading, motion, and other paper (except lists, schedules, statements, or amendments thereto) filed with the court be signed by at least one attorney of record or, if the party is not represented by an attorney, by the party. The unique password issued to an attorney registered to use the Electronic Case Filing System identifies that attorney to the court each time that the attorney logs on to the Electronic Case Filing System. The use of an attorney's password serves as and constitutes the signature of the attorney for purposes of Bankruptcy Rule 9011 on any document or pleading filed electronically using that attorney's password. Therefore, an attorney must protect and secure the password issued by the court. If any reason exists to suspect the password has been compromised in any way, it is the duty and responsibility of the attorney to notify the court immediately. The court will thereafter immediately delete the password from the Electronic Case Filing System and issue a new password.
- 2. The undersigned has read the local rules of this court and particularly Local Bankruptcy Rule 5005 as well as the Administrative Procedures for Filing, Signing, and Verifying Pleadings and Papers by Electronic Means including all attachments and understands the obligations imposed by these rules and procedures. The undersigned further understands the obligation to maintain in the undersigned's possession a complete and original of every electronically filed Verified Pleading for a period of four years following the closing of the case in which the Verified Pleading is filed. The electronic filing of any Verified Pleading constitutes the filing attorney's signature and certifies that at the time of filing, the attorney has possession of the complete Verified Pleading bearing the original signature of each person who affirmed or swore to the truth of the matter set forth in the Verified Pleading and the original signature of each person who administered an oath, such as a notary public.
- 3. By this registration, the undersigned attorney waives conventional service of documents and pleadings, including notice under Federal Rules of Bankruptcy Procedure 2002 and service under Federal Rules of Bankruptcy Procedure 7004 except as provided by this court's local rules or Administrative Procedures for Filing, Signing, and Verifying Pleadings and Papers by Electronic Means. The undersigned also agrees to accept service of notice of electronic filing documents on behalf of the undersigned's client by electronic service as good and sufficient service.

Applicant's Signature	

Please return to: William E. Tanner, Clerk of Court

United States Bankruptcy Court Attention: Electronic Filing Registration

P.O. Box 1957

Macon, Georgia 31202